

SIOBANH M HURLEY

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OBJECTIVE

My name is Siobahn Hurley, I have a bachelor's degree in Asian Language and Literature, my work history is in the Security Industry, the job I am applying for is

JOB HISTORY/DUTIES

Surveillance Specialist

SMSC gaming Enterprise
Prior Lake, MN

Start Date: 01/03/2022 End Date: 09/10/2022

- Key monitoring on controlled keys to keep track of what is going where
- Finance Money transfer monitoring between cashier cage banks to prevent mishandling
- ATM/ATR Fill monitoring when changing machine cassettes
- Cash Transaction monitoring on large pay-outs for purposes Title 31/Bank Secrecy Act compliance
- Blackjack pit scan of guest face and bet amount
- Casino Market Place scan (for under 21) to verify no alcohol
- Digital Video Record System scan to find defective cameras
- Writing Incident reports for written records of possible liability or to report violation
- Video and clip editing to coincide with written report
- Beef slip and manual jackpot tracking under or over certain dollar amounts
- Auditing making sure Team Members fallow safety measures and company protocol
- Guest audits to verify company instruments are being used according to federal law and company standards
- Black Jack Stiff sheet review (every Monday to verify tables with low out put)
- Preparedness drills for active shooter, robbery, and general emergencies,

Security Officer/Podium

SMSC Gaming Enterprise
Prior Lake, MN

Start Date: 07/23/2022 End Date: 01/02/2022

- Asset and key escorts,
- I.D. validation for access control,
- Data entry of lost and found items to return to proper owner
- Transfer the cash boxes of Slot Machines and Black Jack tables,
- Add/Revoke access for vendors on property
- Automatic Ticket Redeem (ATR) fill escorts,
- Soft count monitoring of Team Members as they emptied the DBA boxes of cash
- Full DBA drop of the casino on weekends.
- Full Pull of all cash boxes in the casino once a month

Security Officer/Interior Supervisor

G4S Secure Solutions Inc
Minneapolis, MN

Start Date: 09/24/2017 End Date: 07/21/2022

- Add/Revoke access to visitors
- Patrol interior of all six buildings (after 6 P.M.)
- Direct incoming calls to other departments by switch board
- Acknowledge/review alarms for possible suspicious activity
- Safety equipment checks to maintain safety standards once a month,
- Video camera checks for defects or failure once a month
- Created weekly work schedules after coordinating with all officers available to cover all shifts (temporary)

Security Officer

US Security Associates
Saint Louis Park, MN
Start Date: 08/01/2016 End Date: 09/22/2017

- Provide protective equipment to visitors
- Received dock deliveries, inspect vehicles before departure
- Scan vehicle on/off the line for use,
- Verify customer paperwork before departure
- Patrol interior of sites

Sign visitors in at lobby, and notify personnel their guest had arrived

EDUCATION

Major: General Education
Inver Hills Community College, MN
Courses: Learned photography point of view, and development technique using black and white film

- Learned writing format skills by writing a book

DEGREE: Bachelors Degree

Major: Asian Language & Literature
University of Minnesota, MN
Date Completed: May 2016
Courses: • learned to give research topic presentation in Mandarin Chinese for Chinese class,
• translated text from Mandarin to English for my Major Project,

LICENSES/CERTIFICATES/ADDITIONAL TRAINING

Title 31/Bank Secrecy Act

05-13-2022
SMSC Gaming Enterprise MN
training in the federal laws of currency and suspicious transactions.

T.I.P.S.

07/2021
SMSC Gaming Enterprise MN
identification of over-intoxication for alcohol service

Emergency Medical Responder

06/2021
SMSC Gaming Enterprise MN

4th Kyuu rank in Shourin-ryu Karate

2013
Inver Hills Community College MN

ADDITIONAL SKILLS

- Assisted customers looking for movies,
 - Put in special orders for movies not in stock,
 - Put in pre-orders for movies coming out,
- Able to use iTrak
Able to use Avigilon
Able to use Genetec Security desk